

## GRIEVANCE REDRESSAL CELL (2019-20)

T.K. Madhava Memorial College called to order the regular council meeting at 00 10/06/19 at the Seminar Hall.

Suggestions and the recommendations made by the Council regarding constituting a Grievance Redressal Cell were approved as read.

1) A Grievance cell should be constituted for the redressal of the problems reported by the students of the college with an objective to develop a responsive and accountable attitude among all the stakeholders to maintain a harmonious educational atmosphere in the institute.

2) It was agreed that in the event of any complaint being received, the student complaint shall be addressed to the committee by holding the meet at short notice and communicate its decision to the complainant within 10 days of receipt of the complaint.

Selected members for the cell.

Smt. Renjini. S	Convener
Smt. Bindu. B	Member
Lt. Seena. V	Member
Smt. Lekha. K. V	Member
Dr. Parvathy. U	Member
Smt. Divya. P. Bhadrar	Member
Dr. Divya Dinesh.	Member.



05/07/2019  
Nagias kulangara

From,

B.Com, 11 S3  
TKMM College  
Nagias kulangara

To,  
The Principal  
TKMM College  
Nagias kulangara.

Subject :- B.Com 11, S3 അപേക്ഷണം പരാതി

Respected Teacher,

75 ക്ലാസ്സുകൾ അടങ്ങുന്ന B.Com 11 S3 Chemistry

Department - ന്റെ ഏകദേശം ഉള്ള class - ൽ നിന്നും

ക്ലാസ്സുകൾ തിരഞ്ഞെടുക്കുന്നതിനായി, ഉടൻതന്നെ ഉള്ള സൗകര്യങ്ങൾ  
ഉയർത്തുന്നതിനായി പഴയ Canteen - റൂമിലേക്ക് മാറ്റിയുപയോഗിച്ച്.

ഉൾപ്പെടെ ഉള്ള പുതിയ റൂമിൽ Fan, Board, Light എന്നീ

സൗകര്യങ്ങൾ ഉയർത്തുന്നതിനായി, ഭരണസമിതിയുടെ സൗകര്യങ്ങൾ

അടങ്ങിയ അപേക്ഷിക്കുന്നതായി അപേക്ഷിക്കുന്നു.

Forwarded to principal

PP  
HOD  
Dept of Commerce

183

G. Sandesh Kumar  
PF-Statement

Yours Faithfully  
B. Com 11 S3

Sdl-

2006 - 2012  
July

From

SFI B.com Department Committee  
TKMM college, Nangiarikulangara

To

Principal  
TKMM college, Nangiarikulangara

Respected Teacher,

B.com department ems' കേന്ദ്രങ്ങളെ

നിർമ്മിക്കുന്ന കൈ കഴുകുന്നതിനായി ഉപയോഗിക്കുന്ന  
ട്രാപ്പുകൾ കുറവെ നാളുകളായി ഉപയോഗിക്കാൻ  
പറ്റാത്ത നിലയിലാണ്. ഇത് ഹിരേയും ചെയ്യുന്ന  
തന്നെ ശരിയാക്കണമെന്ന് അപേക്ഷിക്കുന്നു

എന്ന്

27-06-2019

Nangiarikulangara

കുഞ്ചൻപിള്ള

Atul

അദ്ധ്യക്ഷ. ഹി.

27/6/19

## NOTICE

This is to inform all the members of the Grievance and Redressal Cell, that a meeting is scheduled at 12.00pm on 2/7/ 2019 at Seminar Hall. Kindly note the date & time, make yourself convenient to attend the meeting positively.

Agenda of the meeting:

- 1.Complaint received from the students of Dept. of Commerce.

  
Convenor





## Minutes of the Meeting

The meeting of the Grievance Redressal cell called to order on 02 July 2019 at Seminar Hall on the grounds of the two complaints filed by the students of the Department of Commerce on 27/6/19 & 05/07/19 respectively regarding repairing the water taps in the wash area of the Commerce blocks and providing sufficient number of lights & fans in this newly allotted classroom.

Realizing as it is a valid complaint, the committee has forwarded the request to the PTA to do the needful.

### Members present

Smt. Rajjini S

Smt. Bindu B.

Lt. Seena V

Smt. Lesha BV

Dr. Parathy U

Smt. Divya P Bhadran

Dr. Divya Dinesh

Rajjini

Bindu

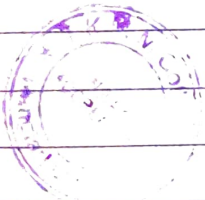
Seena

Lesha

Parathy

Divya P Bhadran

Divya Dinesh



From,

SFI  
Chemistry department committie  
TKMM college,  
Nangiarkulangara .

To,

Principal  
TKMM college,  
Nangiarkulangara .

Respected mam,

Chemistry department ems' ലേർനുള്ള സാധുക്ക  
ഉപയോഗിക്കാൻ പറ്റാത്ത അവസ്ഥയിലാണ്. സാധിനു സമീപപ്രദേശം  
കാടുമൂടച്ചെട്ടിരിക്കുന്നതിനാൽ അവിടെക്കു പോകുന്നത്  
പ്രയാസകരമാണ്. അയതിനാൽ ഏതെങ്കിലും പെന്റണ് അന്ന  
വൃത്തിയാക്കി സാധ് ഉപയോഗപ്രദമാക്കി അന്നമെന്നപേക്ഷിക്കുന്നു.

27-08-2019  
Nangiarkulangara

എസ്,  
കുഞ്ചിനൻ  
Amthy

  
27/8/19

## NOTICE

This is to inform all the members of the Grievance and Redressal Cell, that a meeting is scheduled at 3.30pm on 30/08/2019 at Seminar Hall. Kindly note the date & time, make yourself convenient to attend the meeting positively.

Agenda of the meeting:

1. Complaint received from the students of Dept. of Chemistry.

  
Convenor





## Minutes of the Meeting

A meeting of the Grievance Redressal Cell called to order on 30/08/2019 on the grounds of the Complaint raised by the students of the Department of Chemistry.

As per the complaint, students could not use the water taps adjacent to their department due to overgrown grass causing inconvenience to the walkway towards the water pipes.

The Committee decided to resolve the problems by clearing the overgrown grass in the campus premises.

### Members Present

1. Smt. Rejini S
2. Smt. Bindu B
3. Lt. Seena V
4. Smt. Letha K.V
5. Dr. Parvathy U
6. Smt. Divya P Bhadrar.
7. Dr. Divya Dinesh

Rejini  
Bindu  
Seena  
Letha  
Parvathy  
Divya P  
Divya D





From

രണ്ടാം വർഷ ഏം കോ വിദ്യാർത്ഥികൾ  
ടി.കെ.എം.എം. നമ്പ്യാർകുളങ്ങര.

To

പ്രിൻസിപ്പൽ  
ടി.കെ.എം.എം. നമ്പ്യാർകുളങ്ങര.

വിഷയം: പ്രിൻസിപ്പൽ മുഖേന രണ്ടാം വർഷ ഏം കോ വിദ്യാർത്ഥികൾ നൽകുന്ന നിവേദനം.


ബഹുമാനപ്പെട്ട പ്രിൻസിപ്പൽ,

(1) കോളേജിന്റെ പഴയ വളർത്തു ചോസ്റ്റർ കെട്ടിടത്തിലാണ് ഞങ്ങളുടെ ഇപ്പോഴത്തെ ക്ലബ്ബം - സ്റ്റീക്കി ചെയർമാൻ പ്രധാന ഡിപ്പാർട്ട്മെന്റിൽ നിന്നും ക്ലബ്ബിലേക്കുള്ള നടപ്പാക്കിയ പുറംകെട്ടുള്ള വെള്ളക്കെട്ടാലും ചിലിയാലും ദുർബ്ബലമാണ്. ക്ലബ്ബിൽ ഗർഭിണികൾ ഉൾപ്പെടെയുള്ള വിദ്യാർത്ഥികൾ ഉണ്ട്. തൽസ്ഥിതി മൂലം പല സാഹചര്യങ്ങളിലും അവർക്ക് അസൗകര്യം നേരിടേണ്ടി വന്നിട്ടുണ്ട്. പലപ്പോഴായി കർട്ടിൻ നന്നിവിട്ടുകയലും അദ്ധ്യാപകർക്കും സ്വർണ്ണമുട്ടുകൾ നേരിടേണ്ടി വരികയുണ്ടായി. ഇതിന് പരിഹാരമായി ഒരു നടപ്പാക്കിയ അനുമതിയോടെ നന്നാക്കണം.


(2) ഇപ്പോഴത്തെ ക്ലബ്ബിനോടടുത്തു വളർത്തു ചോസ്റ്ററിന്റെ ഉപയോഗശൂന്യമായി കിടക്കുന്ന വാഷ്റൂമുകൾ ഉണ്ട് അതിന്റെ നാക്കോൽ കിട്ടിയാൽ ഗർഭിണികളായ വിദ്യാർത്ഥികൾ ഉൾപ്പെടെയുള്ള വിദ്യാർത്ഥികൾക്ക് വളരെ ഉപകാരമായിരുന്നു. അതിനുള്ള നടപടികൾ സ്വീകരിച്ച് കന്നടാ പെന്റം ഞങ്ങളുടെ അപേക്ഷകൾ അംഗീകരിച്ച് നടപ്പാക്കി തരണമെന്ന് താഴെപ്പറയുന്ന അപേക്ഷിക്കുന്നു.

24/9/2019  
നമ്പ്യാർകുളങ്ങര.

Veneetha Raj  
Harikrishnan P  
Abhishek S

Recommended & Forwarded  
  
Dr. Vinod C.  
for HOD

എന്ന്  
വിദ്യാർത്ഥിയോടെ  
S3 എം.കോ വിദ്യാർത്ഥിയോടെ

Veneetha  
  
Abhis

Devi S kumar

Parvathy smesh

Preethi Prasad

Veena S

Sneha Jose

Joicey Marcain Joseph

Anjitha Chandran

Kushna M

Spurna S

Reshma A

Unila D. Mathew

Sreelekshmi B

Wlyda S

Akhila G

Rathesh Rajan

Lakshmi M

Anya R K

Salu S

Sunthy Babu

Aiswarya S

Debaraj

Jay

Prithi

Veena

Sneha

Joy

App

Kesh

Spurna

Reshma

Unila

Sunthy

Aiswarya

Akhila

Rathesh

Lakshmi

Anya

Salu

Sunthy

Aiswarya

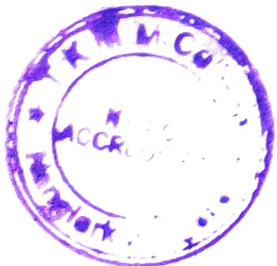
## NOTICE

This is to inform all the members of the Grievance and Redressal Cell, that a meeting is scheduled at 12.00pm on 28/9/ 2019 at Seminar Hall. Kindly note the date & time, make yourself convenient to attend the meeting positively.

Agenda of the meeting:

1. Complaint received from the students of S3 M.Com students.

  
Convenor



## Minutes of the Meeting

A meeting of the Grievance Redressal cell summoned on 28/9/2019 to address the grievance raised by the students of B3 M Com students.

As per the complaint, it has been stated that the students have been facing difficulty to use pavement connecting the main department blocks and their current classroom temporarily functioning in the hostel rooms due to water logging and mud. So they have requested to reconstruct the walkway and make avail the keys of the unused washrooms in the hostel building as a temporary solution especially for the pregnant students in the classroom.

As the committee find it as a matter of urgency decided to handover the keys to class representative & forwarded the request to college council for further action on the reconstruction of the pavement.

### Members Present

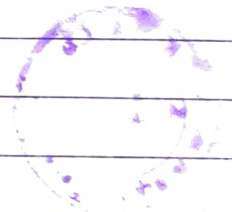
1. Smt. Renjini S
2. Smt. Binu B
3. Lt. Seena V
4. Smt. Lesha K.V
5. Dr. Parathy U
6. Smt. Divya P Bhadrar
7. Dr. Divya Dinesh

Renjini  
Binu

Seena  
Lesha

Parathy

Divya P  
Divya D





From,

Rahul Rajeev

B.com C.A S4

To,

Principal

TKMMC

ബഹുമാനപ്പെട്ട ടീച്ചർ,

കമ്പ്യൂട്ടർ ലാബിൽ വിദ്യാർത്ഥികൾക്ക്

ഇരിക്കുവാൻ ആവിശ്യമായ അളവിൽ കസേരകൾ

ഇല്ല. ഞങ്ങൾ 410 സെമസ്റ്റർ കമ്പ്യൂട്ടർ ആപ്ലിക്കേഷൻ

വിദ്യാർത്ഥികൾ മാത്തർണിറ്റി 62 പേരാണു്, 42

കസേരകൾ മാത്രമാണു് നിലവിൽ കമ്പ്യൂട്ടർ

ലാബിൽ ഉള്ളതു്. അതിനാൽ ദയവായി

അളവിൽ ഉള്ള കസേരകൾ ~~അയയ്ക്കുക~~ ലാബിലേക്ക്

നൽകണമെന്നു് ടീച്ചറോട് താഴെയാലി അപേക്ഷിക്കുന്നു.

നീലനി

14<sup>th</sup> November 2019

എന്നു്

രാജുൻ രാജീവ്

(ജോസ് റെപ്രസന്റേറ്റീവ്)

Ruh.R

## NOTICE

This is to inform all the members of the Grievance and Redressal Cell, that a meeting is scheduled at 3.30pm on 20/11/2019 at Seminar Hall. Kindly note the date & time, make yourself convenient to attend the meeting positively.

Agenda of the meeting:

1. Complaint received from the students of S4 Commerce

  
Convenor



#1

## Minutes of the Meeting

A meeting of the Emergence Redressal cell summoned on 20<sup>th</sup> November 2019 on the grounds of the complaints filed by SA B. Com (A) students addressing the lack of availability of chairs in the computer labs. As per the complaint, only 42 chairs are available in the lab for 62 students.

### Decisions Taken

For the time being the required number of chairs shall be taken from the Seminar Hall and which will be replaced by new chairs from the next annual purchase.

### Members Present

Smt. Ranjeni . S

Smt. Bindu B

Lt. Seena V

Smt. Lekha K.V

Dr. Parvathy . U

Smt. Divya P Bhadran

Dr. Divya Dinesh.

Ranjini

Bindu

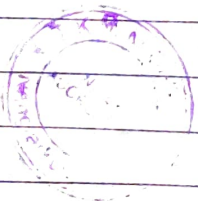
Seena

Lekha

Parvathy

Divya P

Divya D



To



Principal,

T.K.M.M college

Nangiarukulangara

From,

First year [S<sub>2</sub>] chemistry

Respected Madam,

class no: 2A, S<sub>2</sub> chemistry ക്ലാസ്സിലെ speaker കുറച്ചു ദിവസമായി പ്രവർത്തനരഹിതമാണ്. അതിനാൽ ഉടൻ തന്നെ അത് പ്രവർത്തനക്ഷമമാക്കി തീർക്കണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.

എന്ന S<sub>2</sub> chemistry

18/12/2019

Nangiarukulangara

Kiji, Aditya  
Anshu  
Neeva  
Prasanna

Anandhi  
Ji  
Ajay  
Ajay  
Devi

18/12/19



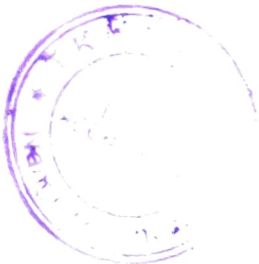
## NOTICE

This is to inform all the members of the Grievance and Redressal Cell, that a meeting is scheduled at 12.00pm on 21/12/ 2019 at Seminar Hall. Kindly note the date & time, make yourself convenient to attend the meeting positively.

Agenda of the meeting:

1. Complaint received from S2 Chemistry Students

  
Convenor





## Minutes of the Meeting

The meeting of the Grievance Redressal Cell convened on 21/12/19 on the grounds of the complaint raised by the 82 Chemistry students regarding the repairs of the class speakers.

The Committee has instructed the electrician to do the needful.

### Members Present

Smt. Rajjini S

Smt. Bodu B

Lt. Seena V

Smt. Lekha K.V

Dr. Parvathy J

Smt. Divya P Bhadrar

Dr. Divya Dinesh.

Rajjini

Bodu

Seena

Lekha

Parvathy

Divya P

Divya D



IKM  
PRINCIPAL  
I.K. MADHAVA MEMORIAL COLLEGE  
NANGIARKULANGARA

## ANNUAL ACTIVITY REPORT 2019-2020

1. Name of the club/committee/forum/cell: **GRIEVANCE REDRESSAL CELL**
2. Name of the coordinator/Programme Officer: **Smt.Renjini S, Asst. Professor, Dept. of Mathematics**
3. A brief description about the body: The Grievance Redressal Cell constituted for the redressal of the problems reported by the students of the college with an objective to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institution. It was agreed that in the event of any complaint being received, the student complaint shall be addressed to the committee by holding the meeting in short notice and communicate its decision to the complainant within ten days of receipt of the complaint.
4. List of members:

Sl. No.	Name	Department	Role
1.	Lt. Seena V	Economics	Member
2.	Smt.Bindu B	Mathematics	Member
3.	Divya P Bhadran	Commerce	Member
4	Dr. Divya Dinesh	Chemistry	Member
5	Dr. Parvathy U	English	Member

5. Activity report:

The Grievances Redressal Cell was constituted in the beginning of the academic year. Smt. Renjini S was selected as the convenor of the cell and Lt. Seena V, Smt. Bindu, Smt. Divya P Bhadran, Dr.Divya Dinesh and Dr.Parvathy U were selected as members of the cell.

The first meeting of the cell was conducted on 27/6/19 on the grounds of complaints received from the students from the department of commerce regarding mending water taps and installing fans and light in their newly allotted classroom. The cell resolved the same within a week.



The second meeting of the cell was conducted on 30/8/19 upon the complaint received from the students of the department of chemistry regarding the overgrown grass over the pavement towards water tap. The cell acted swiftly to get the premise cleaned.

Third meeting was called to discuss the complaint raised by the students of S3 Mcom regarding the deplorable condition of the land connecting main block with their temporary classroom during rain. The cell took notice of the water logging and mud at the area mentioned in the complaint. The cell forwarded the request of constructing a pavement in the area.

A fourth meeting was convened to resolve the problem of insufficient chairs in computer lab as raised by students of S4 BCom. The cell decided to compensate the deficit from taking chairs from the seminar hall as a temporary solution and later on shall be replaced with new chairs from annual purchase.

The fifth and the final meeting were conducted on the grounds of complaint received from S2 chemistry students regarding faulty speaker in their class. The cell defect was resolved very next day.



  
PRINCIPAL  
I.K. MADHAVA MEMORIAL COLLEGE  
NANGIARKULANGARA