

T. K. MADHAVA MEMORIAL COLLEGE NANGIARKULANGARA



(NAAC Re-accredited with 'B' Grade, RUSA
funded & Affiliated to the University of Kerala)

Internal Quality Assurance Cell (IQAC)

Date: 21-06-2017

CIRCULAR

There will be a meeting of the IQAC members on 22-06-2017 at 11.00 am in the Principal's chamber. All are requested to attend the meeting without fail.

Coordinator, IQAC

Chairman & Principal



tkmmcollege.iqac@gmail.com
iqac@tkmmc.ac.in



Harippad, Alappuzha,
Kerala-690513










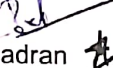



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MINUTES OF IQAC MEETINGS







An IQAC meeting is scheduled in the Principal's chamber at 11:00 am 22/06/2017

Agenda : Academic calendar
Internal exams
Admission
Master plan & AQAR
Annual report
Green protocol cell
New Add on courses

Members:

Dr .S.B. Sreejaya, chairman 
Dr .T Sreeja co-ordinator 
Prof .P. Indira 
Prof .P. Sreemon 
Dr .P.P Sharmila 
Dr . Vinod Haridas 
Dr . S Sheela 
Dr .Preeth . M. 
Smt .Divya P. Bhadran 
Sri . Ashoka Paniker, Management 
Sri . Sudha Suseelan, Local body rep 

1. Discussed the academic calendar for the year 2017-18. Internal examination schedule and progress of the admission process was also discussed.
2. Annual report and AQAR preparation for the academic year 2016-17 was also initiated.
3. Master plan for 2017-18 was discussed extensively and various suggestions put forward by members were incorporated into it.
4. A green protocol cell must be formed and year wise action proposals should be submitted to the college council.
5. New addon courses should be started by each department
6. Decided to conduct an orientation program for first year students once the admission process is completed.

Dr. S.B. Sreejaya 
Dr. T. Sreeja 
Dr. S. Sheela 
Prof. P. Sreemon 
Dr. Vinod Haridas 
Dr. Preeth M 



Action taken report

1. Academic calendar provided by the university is circulated in departments. The departments were asked to set up their own calendar accordingly.
2. Annual reports prepared and submitted to S.N Trusts office - AQAR 2016- 2017 prepared.
3. Master plan was prepared in consultation with the Principal and advisory board.
4. Infrastructural facilities were provided by the management.
5. Orientation class was conducted by JCI for newly admitted students.
6. Green protocol cell formed
7. New add on courses are started.


Coordinator ,IQAC


Principal



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Internal Quality Assurance Cell (IQAC)

Date: 19-09-2017.

CIRCULAR

There will be a meeting of the IQAC members on 20-09-2017 at 3.00 pm in the Principal's chamber. All are requested to attend the meeting without fail.

Coordinator, IQAC

Chairman & Principal



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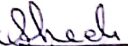




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20/09/17


An IQAC meeting is scheduled in the principal's chamber at 3.00 pm




Agenda Activities of clubs and committees
 Department association
 Interim reports
 Orientation class for teachers and staff

Members :

Dr .S.B. Sreejaya, chairman 
Dr .T Sreeja, co-ordinator 
Dr . Vinod Haridas 
Dr . S Sheela 
Dr .Preeth . M. 
Smt .Divya P. Bhadran 
Sri . Ashoka Paniker, Management 
Sri . Sudha Suseelan, Local body rep 

1. Activities of various clubs and committees were analyzed. Decided to propose the action plan by each clubs & commissions and the detailed report to be submitted on the annual report.
2. Departments were instructed to conduct many student programmes for the benefit of the student community via their associations.
3. All departments and coordinators of the clubs were asked to submit an interim or quarterly report to the IQAC.
4. Decided to conduct an orientation programme for teachers & staff to make them aware of the new NAAC guidelines.

Dr. Vinod Haridas 

Dr. S.B. Sreejaya 
Dr. T. Sreeja 
Dr.S.Sheela 

Dr. Preeth M 

Action taken report

1. Clubs and committees submitted an annual report and detail action plan for the current year
2. Departments conducted various programmes and the reports were duly submitted to IQAC.
3. Quarterly reports were duly submitted.
4. Orientation programme was conducted on 7/12/17.



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Internal Quality Assurance Cell (IQAC)

Date: 26-03-2018

CIRCULAR

There will be a meeting of the IQAC members on 27-03-2018 at 3.00 pm in the Principal's chamber. All are requested to attend the meeting without fail.

Coordinator, IQAC

Chairman & Principal



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

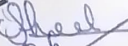





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An IQAC meeting is scheduled in the principal's chamber at 3:00 pm .


27-03-2018


Agenda: Result analysis
Research
DLMC and CLMC .
Plans and actions
Next year's master plan.


Members:


Dr.Sherly .P.Anand, Chairman 
Dr .T Sreeja, co-ordinator 
Dr . Vinod Haridas 
Dr . S Sheela 
Dr .Preeth . M. 
Dr.P.P.Sharmila 
Prof.P.Sreemon 
Sri . Ashoka Paniker, Management 
Sri . Sudha Suseelan, Local body rep 

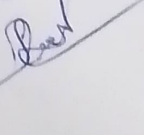
1. The result analysis has been made for the various streams in a semester wise manner. It has been decided to convene PTA meetings for each class after analysis to intimate parents about the performance of students.
2. Instigated faculty members to make a conscious effort to publish papers in seminar proceedings, journals etc. to improve the research environment.
3. Regular CLMC & DLMC meetings need to be conducted to monitor the internal marks and attendance issues among students.
4. Asked to submit an action plan and the measures to materialize the plans were analyzed.
5. Next year's master plan has been extensively discussed.

Dr. Vinod Haridas 

Dr. S.B. Sreejaya 

Dr. T. Sreeja 

Dr.S.Sheela 

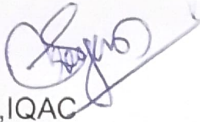
Dr. Preeth M 



Action taken report

1. Results were analyzed in detail .
2. Papers published and presented in seminars.
3. DLMC & CLMC meetings convened.
4. Measures were taken to draft a new master plan for the next academic year .

Coordinator ,IQAC



Principal

