

# T. K. MADHAVA MEMORIAL COLLEGE NANGIARKULANGARA



(NAAC Re-accredited with 'B' Grade, RUSA  
funded & Affiliated to the University of Kerala)

## Internal Quality Assurance Cell (IQAC)

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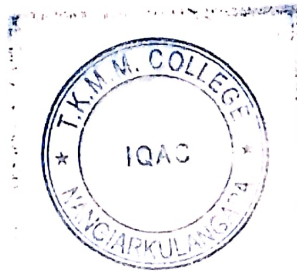
Date: 01-07-2018

### CIRCULAR

There will be a meeting of the IQAC members on 02-07-2018 at 2.00 pm in the Principal's chamber. All are requested to attend the meeting without fail.

Coordinator, IQAC

Chairman & Principal



[tkmmcollege.iqac@gmail.com](mailto:tkmmcollege.iqac@gmail.com)  
[iqac@tkmmc.ac.in](mailto:iqac@tkmmc.ac.in)



Harippad, Alappuzha,  
Kerala-690513



[www.tkmmc.ac.in](http://www.tkmmc.ac.in)

2/07/2018

An IQAC meeting is scheduled in the scheduled in the Principal's chamber at 2.00 pm.

- Agenda:
1. Academic calendar.
  2. Internal exams.
  3. Admission.
  4. Master plan & AQAR.
  5. Annual report.

### Members

1. Dr. Shesha P. Anand, chairman
2. Dr. Arun S. Prasad, Coordinator
3. Prof. P. Indira
4. Prof. P. Sreemon
5. Dr. P. P. Sharmila
6. Dr. Vinod Hazare
7. Dr. S. Shela
8. Dr. Preethi M.
9. Smt. Divya P. Bhadran
10. Dr. Sreeja T.
11. Sri. Ashoka Panicker, Management rep.
12. Sri. Selikumar, Management rep.
13. Prof. Sucha Suseelan, local body rep.

1. Discussed the academic calendar for the year 2018-19. Progress of Admission & the internal schedules are featured.





2. Annual report for the academic year 2017-18, the AQAR 2017-18 discussed with the help of draft.
3. Master plan for 2018-19 has been discussed in its drafts & suggestions were put forwarded by members present.
4. Progress in admission is discussed & availability of infrastructure need for students increased number of students are also checked.

~~Joseph~~  
Co-ordinator

~~Joseph~~

~~Joseph~~

~~Joseph~~

Joseph

## Action taken Report

1. Academic calendar provided by university is circulated. Admission rolls were prepared & internal exams were conducted as per schedules.
2. Annual report prepared & submitted to host office. AQAR 2017-18 prepared & sent to NAAC. Also the file is uploaded in the website.
3. As per the proposals in Master plan 2018-19, the activities were conducted. Some infrastructure facilities were done by College management.



Joseph

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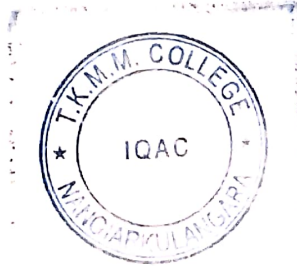
Date: 8-09-2018

### CIRCULAR

There will be a meeting of the IQAC members on 9-09-2018 at 3:00PM in the Principal's chamber. All are requested to attend the meeting without fail.

Coordinator, IQAC

Chairman & Principal



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9-09-18.

An IQAC meeting is scheduled in the  
Principal chamber at 3.00 pm

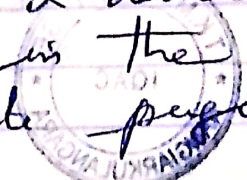
### Agenda

1. Activities of clubs & committees.
2. Activities of dept. Associations.
3. Activities of IQAC.
4. Website

### Members.

1. Dr. Sharly P. Anand, chairman.
2. Dr. Arun S. Prasad, Co-ordinator.
3. Prof. P. Indira
4. Prof. P. Sreemon
5. Dr. P. P. Sharmila
6. Dr. Vinod Herides.
7. Dr. S. Shale.
8. Dr. Preethi M.
9. Smt. Divya P. Bhadran
10. Dr. Sreeja T.
11. Sri. Ashoka Parvickar, Management rep.
12. Sri. Sakthikumari, Management rep.
13. Prof. Sujatha Swellan, Local body rep.

1. IQAC has decided to initiate a  
webportal in the college website to  
document the day to day activities in the  
College. Decided to start a new blog  
platform (blogspot.in) & decided to  
make the URL of the blog in the  
College website as a separate page.



2. Also IQAC initiated to re-design the College website.
3. Activities of various clubs & Committees were analysed. Decided to propose action plan by each club & Committees & the detailed reports to be submitted as annual report.
4. Department associations were instructed to conduct as many student support programs for the benefit of student community.

Amfar  
Co-ordinator

In

Amfar

Amfar

Amfar

Amfar

### Action taken Report

1. The new blog has been created & started functioning
2. The links of the blog has been added as a page in the website.
3. The website has been re-designed.
4. Clubs & Committees submitted annual report.
5. Department association conducted programs, & submitted annual report.



Amfar



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## Internal Quality Assurance Cell (IQAC)

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Date: 4-11-2018

### CIRCULAR

There will be a meeting of the IQAC members on 5-11-2018 at 3:00 PM in the Principal's chamber. All are requested to attend the meeting without fail.

Coordinator, IQAC

Chairman & Principal



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[iqac@tkmmc.ac.in](mailto:iqac@tkmmc.ac.in)



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5-11-18

An IQAC meeting is scheduled in the Principal Chamber at 3:00 pm

Agenda:

1. Interim report
2. Revised plans.
3. Conduct of seminars
4. Fund utilization & income of U/C.

### Members

1. Dr. Sheshy P. Anand, Chairman
2. Dr. Arun S. Prasad, Co-ordinator
3. Dr. Vinod Hazidas
4. Dr. Preethi M.
5. Dr. Vinod Hazidas
6. Dr. Sreeja T.
7. Smt. Divya P. Bhadrani
8. Prof. Sreemon P.
9. Prof. P. Indira
10. Dr. P. P. Sharmila
11. Dr. S. Sharda
12. Sri. Ashoke Panicker, management rep.
13. Sri. Sathikumari, management rep.
14. Prof. Sudha Suseelan, local body rep.

1. All the Co-ordinators were asked to submit an interim report, & the progress of the conduct is discussed.



In order to include the new highlights & activities in the plan, a session of plan of action was conducted.



3. Accordingly new funded Seminars were included.
4. It has been decided utilize the remaining balance in the IQAC fund in consultation with USC regional office at Bangalore. After which the statement of expenditure is decided to be audited by an external agency.

*[Signature]*  
Co-ordinator.

In

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

### Action taken Report

1. Interim report & progress of actions submitted.
2. Revised plan & actions were presented.
3. Utilization of IQAC funds has been done with the help of an external agency, after drawing the remaining amount for Co-ordinator & Interest. The previous Co-ordinators were intimated to receive the amount & accordingly they received. Also, for website redisplay the interest amount has been used.



*[Signature]*

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## Internal Quality Assurance Cell (IQAC)

Date: 26-01-2019

### CIRCULAR

There will be a meeting of the IQAC members on 27-01-2019 at 2.45 pm in the Principal's chamber. All are requested to attend the meeting without fail.

Coordinator, IQAC

Chairman & Principal



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27-01-19

An IQAC meeting is scheduled in the Principal's chamber at 2.45 pm.

### Agenda:

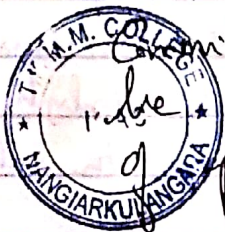
1. Progress and action plan
2. Result analysis
3. Research
4. CLMC & DLMC.

### Members:

1. Dr. Sheelja P. Anand, chairman
2. Sri. Ashoka Panicker, Management Rep.
3. Dr. Anun S. Prasad, Co-ordinator
4. Dr. Preethi M.
5. Dr. Vinod Hendes
6. Dr. Sreeja T.
7. Smt. Divya P. Bhadozi
8. Sri. Salikumar, Management Rep.
9. Prof. P. Sreemon
10. Prof. P. Indira
11. Dr. P.P. Shashmita
12. Dr. S. Sheela
13. Prof. Sudha Suseelan, Local body rep.

### Decision:

1. The proposed action plan for 2018-19 year has been correlated with the activities made by the college so far. It is decided that the department wise as well as various committee wise or club wise initiatives should be made to expedite the implementation of proposed plan.



The result analysis has been made for the CBCS Semesters w.r.t each stream. It has been decided that each department shall conduct class PTA for respective classes & intimate parents about the performance of students, such that the support from parents to better the result may seek.

Faculty members need to take effort to publish papers in seminar proceedings, journals, etc. to improve the research environment in the college, which was the indication being made by IQAC in joint hand with Research Committee. PG & UG project has to be undergone in house & quality works should be presented in national or international seminar by students & faculty members.

Regular UMC & DMC meetings need to be conducted to compromise the interest & attendance issues among students.

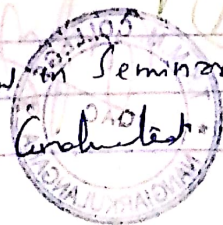
*[Signature]*  
Co-ordinator



### Action taken Report.

1. Master plan executed
2. Class PTAs Conducted.
3. Papers published & presented in Seminars.
4. UMC & DMC meetings conducted.

*[Signature]*







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## Internal Quality Assurance Cell (IQAC)

Date: 24-03-2019

### CIRCULAR

There will be a meeting of the IQAC members on 25-03-2019 at 2.45 pm in the Principal's chamber. All are requested to attend the meeting without fail.

Coordinator, IQAC

Chairman & Principal



[tknmcollege.iqac@gmail.com](mailto:tknmcollege.iqac@gmail.com)  
[igac@tkmmc.ac.in](mailto:igac@tkmmc.ac.in)



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25-03-19

An IQAC meeting is scheduled in the principal's chamber at 2:45 pm.

Matters to be discussed:

1. plans & actions
2. Measures taken this year.
3. Next year master plan elements.

Members :

1. Dr. Shesha P Anand, Principal & chairman
2. Sri. Ashok Praveer, management rep.
3. Sri. Salikumar, management rep.
4. Dr. Arun S. Poozad, Co-ordinator
5. Dr. Pooeth M.
6. Dr. Vinod Hendes
7. Dr. Sheela S.
8. Smt. Divya P. Bhadrani
9. Prof. P. Sreemoni
10. Prof. Indira P.
11. Dr. P. P. Sharmila.
12. Prof. Divya P. Bhadrani.
13. Prof. Sudha Suseelan.

Decisions:

\* Next year action plan & the measures taken over to materialize the plans were analyzed.

\* Discussion regarding the points to be included in next year's master plan has been conducted.

\* Govt. funded Seminars were decided to be applied by various departments.

\* Development activities of PTA, & the Proposed RUSA were discussed.

Action taken Report

\* Members were taken to draft new master plan for the coming year - 2019-20.

